



St. Cecilia PTO Fall Craft Show
Vendor Application

October 16, 2021, 9:00am-3:00pm

434 Norton Rd. Columbus, Ohio 43228



Name _____

Craft/Business Name _____

Email _____

Address _____

Phone _____

Have You Been a Vendor with St. Cecilia Craft Show in the past?

YES _____ NO _____ WHEN? _____

Please Clearly Describe the Craft or Product That You Sell: _____

Are Your Items Hand Crafted? YES _____ NO _____

Direct Sales Vendors (please list the product you sell and company you represent)

Please note that we limit the number of Direct Sales Vendors that we accept into our craft show. These vendors will be assigned to a designated 'Direct Sales' area of the venue

We have 2 booth size rentals available- 8ft or 12ft. Please indicate the number of booths and the size you are requesting. All of your belongings, including any self- standing displays must fit into the designated space. Overflow outside of the purchased rental space will not be permitted.

_____ 8ft. space \$50 _____ 12 ft. space \$55

Tables may be rented for a fee of \$5.00 each and will be awarded on a first come, first serve basis. Please indicate the size and quantity of tables you are requesting to rent. You may also bring in your own table(s)

_____ 8ft. table(s) \$5.00/ea. _____ 12 ft table(s) \$5.00/ea.

There are a limited number of booths with access to electrical outlets. These will be assigned on a first come, first served basis.

Do you need electric? _____ YES, _____ NO

***As this craft show is a PTO fundraiser to aid with resources and materials for our students and teachers here at St. Cecilia School, we kindly require that each vendor donate one of their crafts/merchandise to our raffle as part of our contractual agreement. The value of this item should be \$10 or more.**

I have carefully read the terms of this contract/agreement, understand it, and agree to be bound to it. The undersigned hereby acknowledge that Saint Cecilia Parish, School, and PTO, assumes no liability in the event of theft, loss, or damage to property or merchandise or injury to persons in connection to this show. All fees are non-refundable. The undersigned also hereby agrees to indemnify and save and hold all of the organizations and individuals leaving his/her property on the premises St. Cecilia.

Signed Signature

Date

Application DEADLINE: OCTOBER 1, 2021

Checks payable to: St. Cecilia PTO

Online payments through Faith Direct: <https://bit.ly/3fM5rQb>

Please enter "Craft Show Fee" in the 'Note' field of the One-Time Gift form

If you are submitting your application by paper, please mail this completed application and check payment to:

St. Cecilia PTO
c/o Michelle Brickner
434 Norton Rd. Columbus, Ohio 43228

Questions?

**Michelle Brickner or Jen Moore at
stceciliaPTO@gmail.com**

Applications are only considered complete once your form and payment have been received. A confirmation of your booth registration will be emailed to you after we have processed your application. Further event details and instructions will be sent out several weeks prior to the Craft Show, please watch for additional email communication.